

## ***APPLICATION FOR RESIDENTIAL PARKING SCHEME***

### ***Technical Conditions for Residential Parking Scheme:***

#### **Procedure**

Applications for Residential Parking Schemes are to be submitted by the local council to the Malta Transport Authority for assessment. Applications are to be submitted according to the format outlined in the Terms of Reference Document.

The Traffic Management Unit will consider schemes for area-wide residents' parking schemes as submitted by the respective local council. It will not be the responsibility of the unit to address individual requests.

#### **Terms of Reference**

##### **Residents' Parking Schemes**

###### **Analysis of Area by the Respective Local Council**

A site investigation is to be submitted together with the request for a Residents' Parking Scheme by the respective local council. The site investigation is to include:

- Boundary outlining the extent of the proposed scheme;
- Total number of legally existing parking bays per street within the study area (as per Guidelines for Traffic Management Schemes);
- Total number of vehicles parked by residents per street within the study area and/or total number of on-street parked vehicles within the study area between 0200-0300hours unless otherwise authorised;
- Total number of garages per street within the study area;
- Total number of un-marked on-street parking bays (6m length for parallel bays);
- Road widths and traffic flow direction of each street within the study area;
- Total number of on-street parked vehicles within the study area between 1000-1100 hours unless other timings are authorised;
- Identification of existing reserved parking bays, Keep Clear Bays, Tow Zone areas, un/loading bays, bus bays.

**For the purpose of this analysis, motorcycles are excluded.**

##### **Criteria for Locations Considered**

The areas identified by the local councils for consideration are to be investigated through the following characteristics and the results submitted to the board:

- Problem with on-street parking;
- Within the immediate surroundings of the area which exhibits parking problems;
- High density residential development;

- High density workplaces.

### **Criteria for the Controlled Residents Parking Scheme**

Each scheme is to be implemented according to the following criteria;

- Standard signage;
- Controlled parking time of 60 minutes, 90 minutes, 120 minutes or 150 minutes as applicable, No return within one hour. Times may vary depending on site specific circumstances;
- Such parking schemes will not be applicable on Sundays and Public Holidays unless otherwise authorised.

### **Definition of 'Place of Residence'**

The place of residence which a person has in accordance with the last electoral register issued for the local councils' elections.

### **Parking Designation**

The designation of parking bays includes:

- Reserved Parking;
- Keep Clear;
- Un/Loading.

The criteria for the designation of the above bays is to be according to the Guidelines for the Implementation of Traffic Management and Safety Measures and Temporary Diversions of Traffic.

### **Review Period**

Further to the submission of the proposed residents' parking scheme by the local councils, such scheme is analysed by the board and the local council is informed of any necessary amendments identified by the board. The scheme is then approved for a trial period of 3 months, further to which the respective local council is to forward feedback to the board regarding the functionality of the scheme. Any necessary improvements are discussed between the local council and the board and implemented by the local council.

### **Signage**

All signage related to the scheme are to be as per attached diagram.

### **Parking Clocks**


The production of parking clocks will be the responsibility of TM. Such clocks will be sold to the general public and are available for sale through Local Councils, stationeries and service stations.



### **Illegal Schemes**

The board will not accept the setting up of parking schemes without its approval.

# SAMPLE

*The sign may change to address site specific problems*


<p>120 Minutes Parking No Return Within 1 Hour</p> <p>Mon - Fri 07.00 - 13.00 16.00 - 19.00</p> <p>Except for Sun &amp; Public Holidays</p>
<p>Except for 'Residents Parking Permit' Holders</p>

	<h2>Skema ta' pparkjar ghar-residenti ta'</h2>
	<div style="border: 1px solid gray; padding: 5px; text-align: center;"> <i>Local Council's Name</i> </div>
	<div style="border: 1px solid gray; padding: 5px; text-align: center; font-size: 24px; font-weight: bold;">             ABC - 123         </div>
	<p style="font-size: 24px; font-weight: bold;">Permit No. 000122330</p>

### PROPOSED RESIDENTS' PARKING SCHEME

Street Name:		Location:	
Number of Existing Parking Bays/Spaces (supply):			
Number of Parked Vehicles (demand between 1000-1100hours):			
Number of Vehicles Parked by Residents (demand between 0200-0300hours):			
Number of Households:		Road Width:	
One Way <input type="checkbox"/> Two Way <input type="checkbox"/>  Vehicle Flow Direction: N   S   W   E	Number of Designated Parking Bays: <ul style="list-style-type: none"> <li>• Reserved Parking: _____</li> <li>• Keep Clear Bay: _____</li> <li>• 1.5m Keep Clear: _____</li> <li>• Un/Loading Bay: _____</li> <li>• Bus Bay: _____</li> </ul>		
Tow-Zone Area: Yes <input type="checkbox"/> No <input type="checkbox"/>		Number of Garages:	